

# ACCELERATING Business Processes

through  
the use of:

- ◆ Business Process Automation
- ◆ Document Management
- ◆ Imaging and Scanning
- ◆ Data Transformation
- ◆ Paper and eForms Processing
- ◆ Enterprise Faxing
- ◆ ERP Integration



**ALL STAR**  
SOFTWARE SYSTEMS

[www.allstarss.com](http://www.allstarss.com)  
860 613 1500

**SOFTWARE, PROFESSIONAL SERVICES  
and ONGOING SUPPORT**



## Introducing . . . All Star Software Systems

If you are looking to **accelerate your business processes**, look no further than **All Star Software Systems**. Unlike other systems integrators, All Star Software Systems does not just sell products. We team up with your business to create **exhilarating solutions** that will reward you with a **competitive edge** via user friendly, efficient and audited business processes.

We are a team of experienced professionals who will help to positively impact your business through the use of various hardware and software technology. All Star's core values dictate the successful results of our projects. Core values like; the best software and services for a **reasonable price**, **unparalleled** level of detail, systems are sold, implemented and supported by people who have a passion for success.

By **eliminating tedious data entry, cumbersome paper filing and retrieval, loss of information and uncoordinated exceptions/redundancies**, All Star Software Systems will accelerate your business like never before. Whether your needs are **AP Invoices, Customer Orders, AR Remittance, PO Requisitions, New Accounts, HR Employee Files and Forms, Document Delivery, Contract Management** or a myriad of other information capture, management or processing "pain points", we have the remedy for you.

**Let us show you how to securely capture, transform, process, store and retrieve your mission-critical information no matter the source.**



**All Star Software System's mission is simple:**  
**To be your organization's most valued systems integration partner –**  
**By accelerating your business processes –**  
**Through unparalleled, best-in-class and cost effective software and services –**

# Business Process Automation

## Workflow

- AP Invoice Processing
- Customer Order Processing
- AR Remittance Processing
- Purchase Order Processing
- Contract Processing
- HR New Employee Onboarding
- New Account Applications
- Document Delivery
- Report Output Management

## Document Management

- Imaging
- Document Storage and Retrieval
- Digital Asset Management
- Electronic Document Management
- Report Management
- Records Management
- Email Management
- Web Content Management

## Professional Services

- Analysis
- Installation and Configuration
- Test Plan Development and Testing
- Training
- Onsite "Going Live" Support
- Ongoing Support
- Project Management
- Custom User Manuals
- Custom Software Development

## Hardware

- Document Scanners
- Network Scanners
- Large Format Scanners
- Check Scanners
- Network Attached Storage
- Mass Storage Devices
- Servers and Workstations
- Workstations

**Time is money** – The all-too-familiar saying that has an impact on every organization, every day regardless of its size. Obtaining that next level of efficiencies in day to day processes, creating improved customer service and ultimately becoming more competitive and profitable are the key factors All Star provides its customers throughout North America.

Here are just a few of the ways All Star has had an impact on the bottom line by providing business process solutions and remedying common “pain points” that affect so many growing businesses:

- **Accounts Payable Invoice Processing**

**Eliminate data entry, streamline approvals and never lose an invoice again!**

Instant access to invoices and supporting documents is a must. All Star has created a streamline solution for capture, data entry and processing/approval of vendor invoices.

- **Customer Order Processing**

**Eliminate archaic methods of data entry and accelerate your revenue stream!**

“PUSH” your customers’ orders through the system. All Star provides a solution that eliminates the tedious methods of data entry from hard copy, fax and electronic orders to your order entry systems.

- **Accounts Receivable Check Remittance Processing**

**Match and go when the check matches the invoice!**

Automate the check remittance process. All Star implements data transformation technology to extract remittance data for posting with users reviewing only the exceptions.

- **Purchase Order Processing**

**A faster way for “Procurement to Pay”!**

Streamline your organization’s procurement process. From initial requisition to final invoice approval, All Star’s solution will automate and audit the entire process.

- **Corporate Legal Contract Processing**

**Contract creation has never been easier!**

Fully automate contract creation, distribution, approval and execution. In addition, contract data is stored in a searchable database to ensure alerts are initiated for contracts due for renewal.

- **Human Resource Employee Onboarding**

**Employee Data = Managing your organizations most critical resource**

HR on-boarding and off-boarding brings mountains of paperwork and approvals into an organization. All Star’s solution brings control, security and visibility into these critical processes.

- **New Account Applications**

**Accelerate your information collecting by 90% or more!**

Simplify the collection, scoring and processing of all new account information. All Star’s solution will bring eForms, paper and fax together with approval processing to fully automate this process.



**All Star partners with only the top leaders in software applications to provide our clients with the best possible software solutions available on the market.**

In addition to these software and hardware solutions, our dedicated All Star team is your complete source for mass storage devices, servers and work stations. All Star is a full service vendor which can provide all the software and hardware services and support required for a complete solution.

### **Business Process Automation**

Business Process Automation software increases productivity by automating manual processes and by eliminating the time it takes for information to go from

point A to point B. By creating flexible automated business processes, organizations can realize reduced labor requirements, greater consistency in applying business rules and procedures, support for compliance initiatives, increased accountability and higher productivity that results in increased throughput/reduced cycle times.

### **Information Capture**

All Star's information capture products enable organizations to collect paper documents and forms and transform them into retrievable information. Powerful recognition engines and image enhancement features ensure accuracy, reducing or eliminating the need for manual entry and oversight.

### **Data Transformation**

Extend the powerful information capture platform with the ability to perform comprehensive document classification and data extraction. This technology eliminates data entry into your line of business systems as well as automates document processing functions previously done manually (such as classification and indexing).

### **Document Management**

Once information has been captured, document management software structures the organization of documents into conceptual repositories. Once stored, the documents can be easily retrieved via Windows or Web interface, Web Parts in a portal or via line of business system integration (accounting, ERP, CRM type systems). The All Star document management offering comes with complete document revision control capability and can manage any type of electronic object.

## Paper and eForms Processing

Forms processing is a key element of every business. Internal and external forms need to be completed with the data from these forms pushed to a line of business system. Elimination of data entry has always been the driving force for forms processing and the flexibility in form design, data validation rules and data exports means it can be used for many form processing applications. The next generation of forms processing has brought on eForms processing that enables these forms to be posted electronically as HTML or PDF documents.

## Enterprise Faxing

A fax server can help facilitate document capture through its ability to convert incoming faxes into images and to place those images on the network for workflow processing. Using other information capture and data transformation tools, All Star can automate the capture and data extraction from these images without a user having to touch a piece of paper. Users can also utilize email integration to send or receive faxes (with optional attachments) and to “print” a document using a “virtual printer” which sends the document to the fax server.

## Output Management

Output Management is a technology that provides the ability to organize, format, manage and distribute data and documents that are created by line of business and ERP systems. Using a point-and-click designer interface, standard output is automatically converted into more attractive, functional and efficient electronic documents and then intelligently distributed over a variety of delivery channels including print, fax, email, Web or digital archive.

## Scanners and Mass Storage

All Star provides scanners for every capture situation. From a centralized capture system that requires a 100+ page per minute scanner to the distributed capture scenario that requires many 20-page per minute scanners, All Star will provide the appropriate hardware solution for your system.



Data like electronic documents, scanned images and graphic files can all be stored and managed on secure ultra density optical and magnetic media. No matter what your archive requirements, the Archive Appliance solutions will provide the authenticity, longevity, security, and access that you need for your data.



We believe that controlling risk is a major contribution to the success of any project. All Star has defined the following steps as our standard implementation phases and All Star performs these phases in every project to ensure the implementation is thorough and consistent:

- Analysis
- Installation and Configuration
- Test Plan Development and Testing
- Training
- Onsite “Going Live” Support
- Ongoing Support
- Project Management
- Custom User Manuals
- Custom Software Development

## **Software Integration**

One of the distinct advantages of working with All Star is our custom development experience. Integrating document management solutions with existing line of business applications is the best way to leverage the power of the solution. Systems that are fully integrated with other applications like Accounting, Enterprise Resource Planning, Customer Relationship Management and line of business systems reduces training costs and improves overall responsiveness.

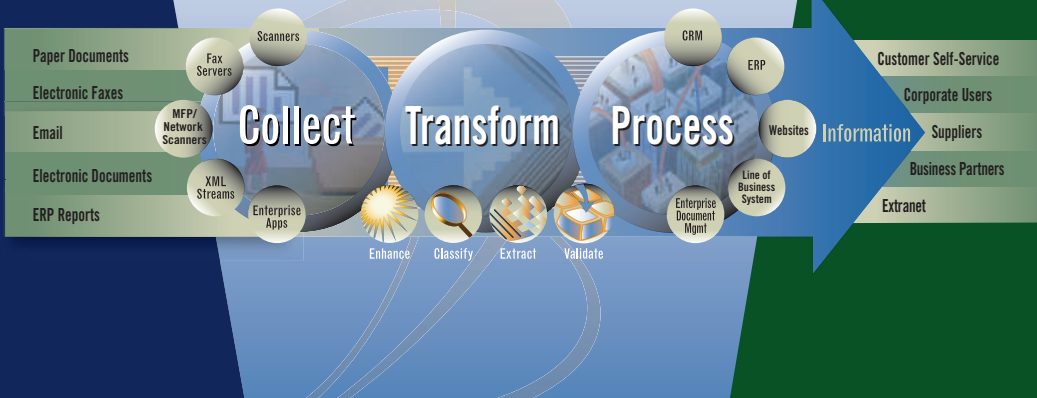
## **Systems Migration**

All Star has extensive knowledge of many content management systems in the industry and can provide services to migrate from one system to another. All Star has tools to extract information from an existing document management system which in turn will fully populate the new system. This provides immediate ROI since the users will be actively retrieving and/or workflow processing in the new system NOW rather than months or years from now.

## **Document Conversion**

Conversion of paper documents to images (digital documents) can facilitate the population of your content management solution. A populated content management system provides an accelerated ROI because users can immediately retrieve or process documents. All Star can help you move from paper to digital via our onsite conversion services. All Star will bring everything needed to perform the conversion - people, hardware and software - and all that is required is office space for us to set up our conversion environment. This unique offering provides the security our customers appreciate because documents never leave site until they are captured. Data storage is also extremely convenient, as All Star can load the data directly to your network rather than providing media that requires further migration.





All Star Software Systems provides the finest quality software, hardware and services for a reasonable price. Join the All Star team of professionals and discover how to accelerate your business processes and soar to new heights of success.

**Contact us for a complementary information gathering session today and discover the benefits our customers across North America are already experiencing.**



**“All Star cut our processing time by 50% in the first year!”**

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