Traceability audits – it's time to make them easier with document management

"Our auditors are thrilled with OnBase, it is so easy. Without it, we would have to double our staff to do all we do today."

– Jim Derrick, IS Manager, Central Services-Applications Bush Brothers & Co.

The Payoff
- Ensure product safety and FDA compliance
- Avoid fines and litigation
- Protect your brand

The Basics

Audits are a top concern for food manufacturers. If audit findings are not complete, operations may have to be shut down until issues are resolved. At worst, you face major financial losses in recalled product and permanent brand damage. And now, with major overhauls of the national food safety system looming, preparing your organization with the appropriate reporting tools to ensure compliance is more important than ever. With possible fines of up to $7.5 million per violation, you can't afford to not be organized.

The Challenges

Documentation is coming at you from all directions. It's coming from growers, vendors, shippers and manufacturers. And it includes everything from quality inspection reports to bills of lading to invoices in various formats, including faxes, e-mails and paper. All these documents are critical pieces of the food supply chain. They need to be centrally stored and easily accessible for audits and various work processes.

- Documents need to be available quickly, but are stored in disorganized electronic and paper files

- Poor audits can mean heavy fines and can result in bad publicity

- New regulations require time and money to implement

The Solution

OnBase traceability solutions provide your organization with structured processes to track and easily retrieve documents when needed. By supporting and improving your internal processes for document retention and retrieval, OnBase makes traceback and trace forward audit processes easier – for you and the auditors.

OnBase captures documents from wherever they are received or produced, indexes them according to data that exists in your ERP – like the Global Trade Identification Number (GTIN) – and makes them available immediately to any authorized user. From anywhere, even the Web.

You can be confident that all documents that exist in the organization are right there at your fingertips when you need them.

OnBase
a Hyland Software solution

Avoid mass recalls

Instead of having employees scramble to collect correlated sets of documents, OnBase automatically centralizes documents, organized according to your business rules, and puts them where they are most accessible – from ERP screens, a corporate intranet or a Web-based portal. So the instant they are required, they can be easily retrieved and referenced.

- Scan or import documents to OnBase wherever they are received or generated – whether from a distribution warehouse in Chicago or a packing plant in Texas

- Upon capture, documents are automatically indexed, filed into electronic folders and attached to ERP screens based on data that exists in your ERP

- Gain visibility into all stages of the food supply chain and avoid possible recalls, fines and lost good will

Organize your documents and create an audit trail

Use GTIN bar codes to auto-index scanned documents with ERP data. Automatically kick off approval workflows and retention policies when a document is received. Create audit trails and real-time reports that give auditors what they need, when they need it. You have the power to ensure proper controls are in place. You just need to tap into it with OnBase.

Ensure efficient compliance

You can't risk substantial fines and negative press related to the safety of your products. Let OnBase control the documents so you have time to focus on productivity.

Why OnBase?

We know that many food manufacturers need to stay in compliance with regulations that change frequently. Our OnBase document management solutions do not require custom coding and can be easily changed to meet your evolving requirements. This means you don't have to spend months or millions on implementation services. Thousands of OnBase customers use our proven integrations with ERPs and line-of-business applications to make their lives easier. And we'd be happy to share their stories. Just ask.

time to make a difference.

Get more information out of existing business applications. Reduce, even eliminate, wasteful, redundant tasks. Now you can spend your time on the things that really matter. That's effective document and process management.

That's the OnBase difference.

Learn more at OnBase.com/Manufacturing

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